



SDDC Marine Corps Tack-On 28 April 2005

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Defense Travel System**

- **Background**
- **DTS Roles**
- **Travel Service Contract Consolidation**
- **CTO Implementation Training**
- **Fielding Status**
- **DTS CBA RECON Status**

A seamless, paperless, temporary duty travel system that meets the needs of travelers, commanders, and process owners. It must **reduce costs, support mission requirements, and provide superior customer service.**

ARRANGE → ORDERS → APPROVAL → CLAIMS → PAYMENT

- DTS is NOT doing away with the commercial travel office (CTO) or the transportation officer (TO)
- DTS IS automating routine functions
 - Let the CTO and TO manage the exceptions

- **Limited quality control of travel reservations**
- **Assistance when DTS does not autobook**
- **Assistance with complex trips**
- **Leisure in conjunction with official travel**
- **Issue tickets**
- **Assist with CBA reconciliation**
- **Enroute assistance**

CTO Tasks

DTS Traditional

- CTO contacted to book air, car, lodging, bus, rail
- Confirms bookings in GDS or contacts travel suppliers directly
- Performs quality control
- Issues tickets
- Performs CBA reconciliation
- Provides 24 hour enroute support
- Provides management information reports
- Provide leisure in conjunction with official travel

DTS-Touch

- CTO receives completed electronic reservation - needs change by agent
- Performs quality control - alerts traveler of problem
- Issues tickets
- Provides 24 enroute support
- Provide leisure in conjunction with official travel

DTS

- CTO receives completed electronic reservation
- Performs quality control
- Issues tickets
- Provides 24 hour enroute support
- Provides leisure in conjunction with official travel

Fee For Service

\$5.00 = DTS

VS

\$16.00 = traditional

Optional Service

Priced Separately

Satellite Ticket Printer

Staffing

Ticket Delivery

- **Travel policy subject matter expert for the Commander**
- **CBA reconciliation**
- **Process group travel requests**
- **Quality Assurance Evaluator (QAE)**



Travel Service Contract Consolidation

Current CTO Contract Structure

**Army - 5 contracts/5 regions CONUS
2 European contracts**

**Navy - One contract with 2 line items, East/West
CONUS/OCONUS under one contract**

**Air Force - Approximately 34 contracts CONUS,
7 contracts OCONUS**

Marines - 6 contracts CONUS/1 contract OCONUS

Defense Agencies - Approximately 29 contracts/tasks

**DFAS/PMO-DTS - 1 contract/one region (DTR 6)
1 Korean contract**

Travel Service Contracts

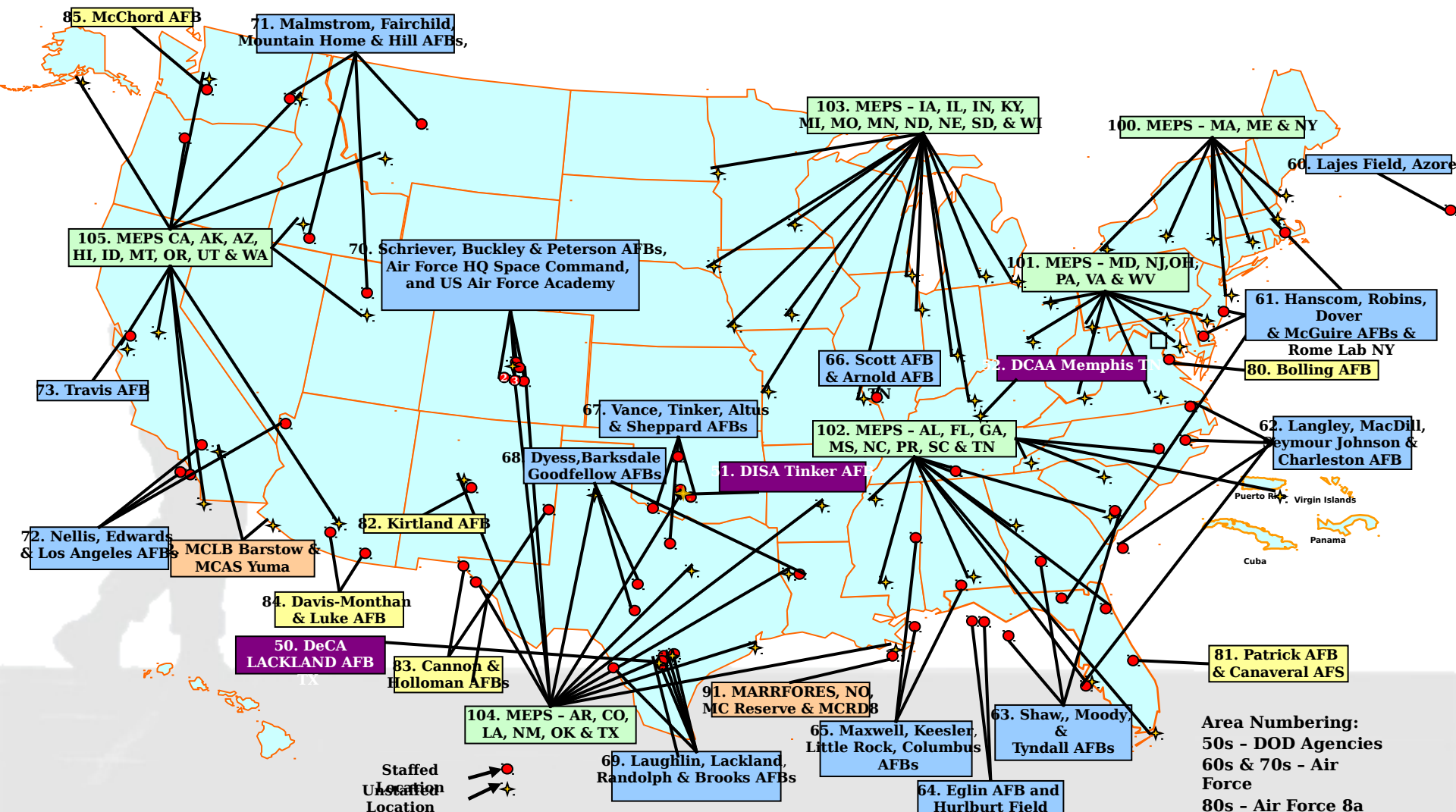
- **DTR 6**
 - **Firm fixed price - GSA schedule**
 - **Approximately \$2.3M annual value**
 - **Supports the states of IL, IN, IA, MI, MN, ND, SD, KY, MO, NE, and WI**
 - **Services will be provided for Air Force and Defense Agency locations in all 11 states, and Army locations in 8 of the 11 states, (excluding KY, MO, and NE) and become effective 29 Nov 04**

Travel Service Contracts

- **Korea Contract (Army) transitioned to PMO-DTS in Aug 04**
 - **11 sites**
 - **27.9 M annual value/firm fixed price**

- **130 sites with approximately \$90M annual value**
 - **31 Travel Areas**
 - **68 Army Sites - Military Entrance Processing Stations- (MEPS)**
 - **54 Air Force Sites**
 - **3 USMC Sites**
 - **3 DOD Agencies**
 - **Grouped by Service - Air Force/MEPS/DOD Agencies**
- **Firm fixed price/transaction fee based**
- **Increased small business participation from 6% to 12%**
- **Implementation pending based on expiration of current contracts**

Small Business Travel Areas





CTO Acquisition - Small Business Set- Aside



Current Status -

31 DTS Small Business Travel Areas

- **6 Military Entrance Processing Stations (MEPS) - All 6 MEPS Travel Areas**
- **25 Non-MEPS Travel Areas - 8 Non-MEPS Travel Areas Awarded**
 - **Travel Area 91 - Awardee = Ravenel Travel**
 - **MARFORES, LA.**
 - **Travel Area 92 - Awardee = Knowledge Connections**
 - **Yuma AZ**
 - **Barstow CA**



CTO Acquisition - Small Business Set-Aside



- **Future Plans**
 - **Award Remaining Non-MEPS Travel Areas**
 - **Develop CTO Implementation Schedule**
 - **Coordinate Implementation Schedule with Operations**
 - **Develop Implementation Training Plan and Dates**
 - **Designation of Contracting Officer Representative and Quality Assurance Evaluators**
- **Issues**
 - **Resolve Protests**

- **Approximately 11,000 sites and activities**
- **Approximately \$380M annual value**
- **Indefinite Delivery Indefinite Quantity (IDIQ) contract**
- **Awarded by task orders with subcontracting to small businesses**
 - **Working with services to define travel areas**

CTO Acquisition - Full & Open Solicitation

- **Current Status**
 - **CBD Announcement - June 04**
 - **Draft RFP Released - Oct 04**
 - **DRFP Vendor Conference - 29 Oct 04**
 - **Final RFP Released - 19 Nov 04**
 - **Protest from Carlson/Wagonlit - 10 Dec 04**
 - **GAO Protest Decision - 07 Mar 05**
 - **Amended RFP to include Sample Task - 03 Mar 05**
 - **Questions received related to Amended RFP - 10 Mar 05**
 - **Revised RFP based on Questions - 31 Mar 05**
 - **Revised Proposal Due Date - Apr 05**

- **Future Plans**
 - **Proposals Due April 05**
 - **Award ID/IQ Contracts - May 05**
 - **Obtain Service/Agency Approval of Travel Areas**
 - **Begin Awarding Task Orders - July 05**
 - **Develop CTO Implementation Schedule**
 - **Coordinate CTO Implementation Schedule with Operations**
 - **Develop Implementation Training Plan and Dates**
 - **Designation of Contracting Officer Representative and Quality Assurance Evaluators**
- **Begin Task Order Implementation - September 05**

- **Purpose**
 - **DTS Background and Management Structure**
 - **DTS Demonstration**
 - **Quality Assurance Plan Training**
 - **Contract Requirements**
 - **CBA Reconciliation Process**
- **Who should attend?**
 - **CTOs**
 - **Transportation Office personnel**

CTO Implementation Training

- **When is the training?**
 - **Training will be after award of the contract and prior to CTO service start date**
- **Where will the training be held?**
 - **TBD**



Fielding Status

As of 29 March 2005

Service/Agency	Fielded Sites			Total	Phase I/II PMO FOC Target
	Phase I*	Phase II	Phase III **		
Army	5	39	1960	2004	86
Air Force	11	27	443	481	79
Navy	4	20	1563	1587	55
Marine Corps	2	9	4	15	23
Defense Agencies	17	10	339	366	29
Total (approx)	39	105	4309	4453	272

* 39 Phase I sites correspond to 31 Fielded Activities; Fielded Activities represent a group of sites fielded under a single effort

** Phase III sites based on numbers reported by Services/Agencies on 9 AUG 04 to the IIPT with the exception of:

- Defense Agencies Phase III site numbers compiled and reported by Dina Achzener on 24 FEB 05
- US Navy Phase III site numbers compiled and reported by Cheryl Stevens on 25 FEB 05
- USMC Phase III site numbers compiled and reported by Will Scott on 14 FEB 05

- **Some Phase II sites slipped from FY 05 to FY 06**
 - **Still on track for end of FY 06**
- **PMO developing regional approach for FY 06**
 - **Optimize travel costs**
 - **Being coordinated with Service Travel Reengineering offices**



DTS CBA RECON Status

- **ATEC completed initial assessment - Jan 05**
 - **Recommended additional enhancements to the module**
- **CBA3 will be fielded to existing pilot sites - Apr 05**
- **ATEC will conduct a follow-on reassessment and issue report of findings to the PMO**
- **Report due approximately Sep 05**
- **Outcome of report--module will be approved for additional fielding- Fall 05**
- **Fielding will be determined by the Service/Agency DTS leads.**



Defense Travel System

DFAS

Your Financial Partner @ Work

